

# ADMISSION GUIDELINES 2021



## FOREIGN STUDENTS REGISTRY UNIVERSITY OF DELHI

### GUIDELINES FOR ADMISSIONS OF FOREIGN NATIONALS IN UNIVERSITY OF DELHI (2021-22)

The University reserves the right to suitably modify, update, or delete any part of these Guidelines. Applicants are advised to visit the FSR website ([www.fsr.du.ac.in](http://www.fsr.du.ac.in)) regularly for any updates.

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## 1. Introduction:

(FSR) is the window for admission of foreign nationals in University of Delhi in its different Programmes of Study taught in its various Colleges, Departments and Centres. To know more about the various academic programmes, visit the University's website ([www.du.ac.in](http://www.du.ac.in)). All information related to admission for foreign nationals is available at the FSR website ([www.fsr.du.ac.in](http://www.fsr.du.ac.in)).

## 2. Who does qualify for admission through FSR”?

Candidate who holds a Passport/ Citizenship of a country other than India.



Candidate who has an OCI/ PIO Card along with a Passport of a country other than India.  
(Note: there is no quota or preferential seats for such Card)



A Non-Resident Indian (NRI) whose qualifying examination is from an International Board or a Foreign University **will not be eligible** for admission under the Foreign National category.



### 3. Categories of Applicants

Foreign nationals are admitted to various [Programme of Study](#) in [University of Delhi](#) under the following categories:

- (a) Self-financing Students (including those who have certain non-ICCR scholarships)
- (b) Students with the Indian Council for Cultural Relations (ICCR), Government of India under its various Scholarship schemes. Such application reaches us through the ICCR only.
- (c) Overseas students can apply for a maximum two Semesters' part-time affiliation without leading to the award of any degree from our University.

### 4. Admission Process

The process from “**Application to Admission**” comprises of 4 broad steps as listed:

**Step 1. Apply:** Prospective student applies

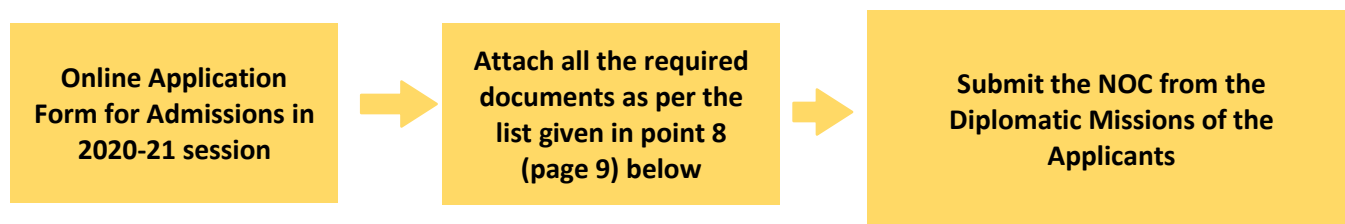
**Step 2. Admission Process:** FSR Office evaluates applications and offers admission to selected candidates

**Step 3. After Selection:** Provisionally selected candidates follow necessary formalities before arriving in Delhi.

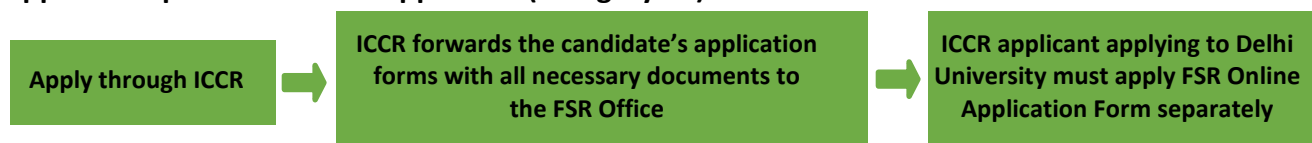
**Step 4. After Reaching Delhi:** Such candidates are required to complete other procedures.

### 5. Applying for Admission

- (a) **Self-financing applicants and applicants with scholarship other than ICCR (Category 3a)** need to apply online at the FSR Portal <http://fsr.du.ac.in/index.html> Guidelines for completing the form can be found in point 6 (page 4)



- (b) **Application process for ICCR applicants (Category 3b)**



*ICCR applicants need to follow the application process as laid down by ICCR ([www.iccr.gov.in](http://www.iccr.gov.in)) and apply accordingly. However, such person can also apply under self-paying students' category at our portal (<http://admission.du.ac.in/fsr2020/>).*

- (c) **Casual Affiliation (Category 3c):** applicants may refer to point 20 (page 16)
- (d) Candidate desirous of applying to St. Stephen's College must complete both the FSR Online Application form and that of the application form of the concerned College.

## 6. Steps for Completing the Application Form for Admissions 2021-22

This section provides guidelines on filling in the **Application Form for Admissions 2021-22 for Foreign Nationals** and completing the application process.

1) The online form is common for admission to the various programmes of study (Undergraduate/Postgraduate/Certificate and Diploma Programmes/M.Phil. and Ph.D.) in the different Colleges/ Departments/Centres/Schools of the University of Delhi. **There is no offline form for admission.**

2) Candidates have to register through the link “**Online Registration for Admissions 2021-22**” available on the FSR website <http://fsr.du.ac.in> to access the **Application Form for Admissions 2021-22 for Foreign Nationals**.

**3)** The application entails a **non-refundable** application fee of INR Rs 1,500 (One Thousand and Five Hundred). The fee is to be paid through both national and international cards (credit card/debit card/netbanking) but **NOT foreign currency travel card**.

4) The applicant may fill in multiple forms if he/she wants to opt for more than three choices of Courses permissible in the application form. A non-refundable fee of Indian Rupees 1,500 will be charged for each application.

5) If the applicant is submitting multiple applications, the applicant must use different e-mail id for each application. Each application would be assigned a different (unique) application number.

6) The submitted form must be complete in all respect as incomplete forms will be summarily rejected. In case any of the fields do not apply to you, enter ‘NOT APPLICABLE’ in that particular box.

7) Once the application fee is paid, the portal would open once again for 10 days to make correction, upload the missing documents and files, such date for reopening would be announced on the FSR website only.

8) If there is any name change in the academic certificates, an authorized certification from applicants’ country duly signed by government body must be uploaded.

9) The photo of the applicant should not be older than six months from the date of application, its size being 2 x 2 inches (51 x 51mm) and head must be between 1 - 1 3/8 inches (25 - 35 mm) from the bottom of the chin.

10) After payment of fees, please keep a copy of Application form with you which may require for future use.

For filling in the application form 2021-22, applicants may refer to the followings:

#### **✚ STEP I: “New User Sign Up”**

Candidates must first register online by clicking on the link **“Online Registration for Admissions 2021-22”** available on FSR website. As a first-time user, click on **“New User SignUp”**. Candidate shall be asked for a “e-mail id”, “password” and “mobile number”. The mobile number should be in the format +countrycodemobilenumber with no special characters or spaces between the numbers. The mobile number should not be suffixed with “o”. The registered email-id would be the only method for any future communication from University of Delhi for all your admission-related matters. So, be careful to save this e-mail id and password. Forgetting these could cause delays in processing. We suggest that you provide an e-mail id which you access regularly.

#### **✚ STEP II: “Registered User Login”**

After completing Step I, applicants can log on to the admission portal to fill the **“Application Form for Admissions 2021-22 for Foreign Nationals”** through the **“Registered User Login”** section in the link **“Online Registration for Admissions 2021-22”** available on FSR website. In the “Registered User Login” section, the applicant shall enter the email-id as username and the “Password”, which the applicant created during the “New User SignUp” of Step #I. The same login information is to be used by the applicant every time that he/she wishes to access his/her application form. After successful login in Step II, you will be able to view the **“Application Form for Admissions 2021-22 for Foreign Nationals”** on your screen.

#### **✚ STEP III: Filling up the “Application Form for Admissions 2021-22 for Foreign Nationals”**

The form has different sections as follows:

##### **❖ Section 1: Personal details**

Please ensure that your name which you enter here matches exactly with the name on your passport. (For the case of Tibet nationals, the name should match with that on their Registration Card). Make sure that all other details are entered correctly. Tibet nationals who do not have a passport number will need to fill the Registration Card number in the field for passport number.

Provide details of employment, if applicable.

##### **❖ Section 2: Academic details**

Provide details of all the examinations upto the qualifying one and other exams as mentioned. Indicate your level of proficiency in English language.

### ❖ **Section 3: Programme of Study**

➤ **Select the programme of study** from the following options:

1. [Under-Graduate \(UG\)](#)
2. [Post-Graduate \(PG\)](#)
3. [Certificate and Diploma](#)
4. [M.Phil.](#) and [Ph.D.](#)
5. [School of Open Learning \(SOL\) Programmes \(UG and PG\)](#)

The candidate must ensure the fulfilment of the minimum eligibility criteria for the programme and the Courses which he/she is applying for. This information is available on [www.du.ac.in](http://www.du.ac.in) and the websites of the different departments. Additional information may also be found on

- ❖ [http://www.du.ac.in/du/uploads/COVID-19/20062020\\_PG\\_Bulletin\\_2020.pdf](http://www.du.ac.in/du/uploads/COVID-19/20062020_PG_Bulletin_2020.pdf) for the postgraduate(PG) programme,
- ❖ [http://www.du.ac.in/du/uploads/COVID-19/28062020\\_UG.pdf](http://www.du.ac.in/du/uploads/COVID-19/28062020_UG.pdf) for the undergraduate (UG) programme and
- ❖ [http://fms.edu/sites/default/files/files/FMS\\_MBA\\_FULL\\_TIME\\_2021\\_23.pdf](http://fms.edu/sites/default/files/files/FMS_MBA_FULL_TIME_2021_23.pdf) for MBA courses.
- ❖ [http://du.ac.in/du/uploads/22082017\\_Ordi.pdf](http://du.ac.in/du/uploads/22082017_Ordi.pdf) Ordinance 6 for M.Phil and PhD programmes.

The list of courses on offer in each of these programmes is available at <http://fsr.du.ac.in/programme.html>. The candidate may apply for more than one programme of study. However, for each programme a separate application form has to be submitted by providing a separate e-mail id and with the payment of a non-refundable application fee of INR 1500.

### ❖ **Section 4: Upload documents**

Upload all the [mandatory documents](#) as mentioned in the Application Form.

### ❖ **Section 5: Preview**

You will be able to view your application form. *Review it carefully and ensure that all fields have been correctly entered.*

### ❖ **Section 6: Payment**

- Once the application is complete in all respects and has been previewed satisfactorily, the next step is the payment, click the “Submit” button to be directed to the payment gateway. Payment of Rs 1500/- can be made through the payment options debit card/credit card/netbanking.
- On the successful payment of fees, an application number is generated. Save a printout of this page. This number is displayed on the screen and also sent by e-mail to the candidate.

**New changes regarding the applications from Afghanistan/ Bhutan/ Nepal/ Tibet:**

The old practice of submitting hard copy through the diplomatic/ bureau offices in Delhi is done away with. Applicants from these must secure “No Objection Certificate” from their diplomatic mission/ bureau office and upload.

**Applicants from Australia/ Canada/ UK/ USA:**

The old practice of submission of “No Objection Certificate” from their diplomatic missions will continue but only to be uploaded on the portal. **NO PHYSICAL COPY IS REQUIRED TO BE SUBMITTED AT THE TIME OF APPLYING ONLINE.**

**For Any Enquiry:**

Applicants may write to us at: [fsradmissions@du.ac.in](mailto:fsradmissions@du.ac.in). Please do mentioned your query in the ‘SUBJECT’ area.



## 7. Deadlines

<b>S.No.</b>	<b>Programme of Study</b>	<b>Last Date for submission of online application forms at FSR website by foreign nationals</b>
1.	Under-Graduate Bachelor's Three Year Programme	03rd May, 2021 (Monday)
2	Post-Graduate Programme	15th June, 2021 (Tuesday)
3	MBA and Ph.D. in Faculty of Management Studies	26th March, 2021 (Friday)
4	M.Phil. & Ph.D. Programmes	06th July, 2021 (Tuesday)
5.	One Year Certificate/ Diploma/ Advanced Diploma /PG Diploma courses	01st August, 2021 (Sunday)
6.	School of Open Learning (SOL) for Bachelor's and Master's Courses	15th August, 2021 (Sunday)
7.	Application for part-time Affiliation in any Course (for maximum 2 semesters)( Casual Affiliation)	01st August, 2021 (Sunday)

## 8. List of Documents

- ❖ Date of Birth Certificate
- ❖ Document Supporting 12 years of School Education
- ❖ Transcripts/ Marksheets and Degrees of academic credentials \*
- ❖ Research Proposal (For M.Phil./Ph.D.)
- ❖ Valid Certificate of TOEFL/Academic IELTS/ELPC
- ❖ Painting Portfolio (for Fine Art)
- ❖ Mp3 Audio (for Music Students) or the url link of youtube where audio/video have been uploaded.
- ❖ [Association of Indian Universities \(AIU\)](#) Certificate (wherever applicable)
- ❖ Syllabus of last qualifying examination (if applicable)
- ❖ [Medical Insurance](#) with evacuation clause \*\*
- ❖ Proof of financial support for the duration of the Certificate/ Diploma/Under-Graduate/ Post-Graduate/ M.Phil./Ph.D. enrolment. \*\*
- ❖ Recommendation letter from the parent University (for admission under part-time Affiliation)
- ❖ The biographic pages of the Passport (valid for at least six months at the time of submitting the application)
- ❖ Citizenship card by Nepalese nationals along with the biographic pages of the Passport
- ❖ Registration Card (Tibetan Nationals only)
- ❖ Refugee status Certificate from UNHCR (if applicable)
- ❖ Working Diplomats: NOC from Protocol Division of MEA, Government of India
- ❖ Certificate of Migration (wherever applicable)
- ❖ No Objection Certificate from employer (if in regular job and availing of leave for the duration of study in India)

*\*Foreign nationals studying through the Indian Board of Examinations are expected to submit their final results within 10 days of declaration of result. For others, the result has to be submitted at the earliest before the beginning of the admission process.*

*\*\*Medical insurance and Proof of Financial support are required only at the time of admission, and is not mandatory at the time of application.*

## 9. Selection Process

Foreign nationals seeking admission in any course Certificate/ Diploma/Under-Graduate/ Post-Graduate/M.Phil./ Ph.D. are exempted from entrance test.

However for some admissions there is pre requirements along with option to undertake the test like :

- (a) For M.A. Economics , GRE score is mandatory
- (b) For MBA-FT/MBA-BE/MBA-FM/MBA-IB/MBA-HRD/Ph.D. Management ; a minimum 650 GMAT score is mandatory.

Foreign Nationals may require English Proficiency Certificate/IELTS/TOEFL.

Any sought of meeting at time of admission process in any Department for M.Phil/Ph.D is prohibited ; if informed, the admission will be cancelled.

We follow the rules of Delhi University eligibility criteria. For eligibility requirements please visit <http://oldweb.du.ac.in/uploads/COVID-19/admissions.html>

**Admission in any Course shall not be granted on predicted scores.**

**No admission will be granted except on Student Visa**

**All foreign nationals with foreign qualifications are required to submit the Equivalence certificate from [Association of Indian Universities \(AIU\)](#) with the application form. AIU address is given below:**

AIU House  
16, Comrade Indrajit Gupta Marg,  
New Delhi-110002, India  
Phone: (91)-11-23230059, (91)-11-23232429  
Fax: (91)-11-23232131  
Email: [international@aiu.ac.in](mailto:international@aiu.ac.in)  
Website: <http://www.aiu.ac.in>

## 10. Provisional Admission

Only those applicants who fulfill the eligibility requirements and are recommended for admission by the respective admission committee are issued a provisional admission letter by the Foreign Students' Registry (FSR) office. Copies of the provisional admission letter are sent to the (i) Embassy of the applicant's home country in New Delhi, (ii) Indian High Commission in applicant's home country, and (iii) applicant's email address. Therefore, applicants are advised to write their email addresses and other details clearly on the application forms. **Provisional admission letter does not guarantee a seat in any specific college of the University of Delhi.** The college is allotted by FSR.

All foreign students should report to the Foreign Students' Registry (FSR) office of University of Delhi by the date mentioned on the provisional admission letter.

All foreign nationals entering India are required to possess a valid international travel document in the form of a national passport with a valid visa obtained from an Indian Mission or Post abroad.

## 11. Applying for a Visa

The Provisional Admission letter shall be used for applying for the Student/ Research visa in the Indian Embassy in the applicant's home country/country of residence. The visa must be endorsed in the name of the University of Delhi. No other endorsement will be acceptable. For more information on visa requirements, please visit <https://indianvisaonline.gov.in/visa/index.html>

**Student Visa:** Student Visa endorsed for University of Delhi is required for enrolment in Undergraduate Programme, Post-Graduate Programme, Certificate or Diploma Programme, M. Phil. and Ph.D. Programme.

**No Admission will be granted on Tourist Visa/ X-Visa.**

## 12. Arrival

All foreign nationals who receive a provisional admission letter from the Foreign Students' Registry office for any programme in the University of Delhi should have a valid visa and bring all **original documents** to complete the admission process, without which no admission shall be granted.

**The visa must be endorsed in the name of the University of Delhi. No other endorsement will be acceptable.**



They should have adequate financial resources to cover their living expenses in Delhi. For those who would be receiving scholarships from ICCR or other sources should also ensure that they have sufficient funds to cover expenses till such time that they receive the same.

## 13. Admission Formalities

The candidate undergoes the following formalities at FSR office :

- ✚ Candidate has to complete the arrival form at FSR office.
- ✚ Verification of valid Visa, Visa endorsement, Passport, Original Education Documents, Medical Insurance, English Proficiency Certificate/ TOEFL/Academic IELTS scores, is done by FSR staff.
- ✚ Candidate will be issued admission letter and is further advised to contact the Nodal Officer of allotted College/Department/Centre

## 14. Transfer and Change of Programme

**As per the rules of University of Delhi, no request for any Change of Programme and /or College will be entertained after the completion of the admission process.**

## 15. Fees

The fees payable at the time of admission is the **sum of three components A, B, and C.**

A	Programme of Study	Fee
Foreign	Certificate/Diploma/Advance Diploma/ Under-Graduate Programme	INR 37,500
	Post-Graduate Programme/ Post-Graduate Intensive Advanced Diploma	INR 45,000
	M. Phil. / Ph.D. Programme	INR 52,500
B	Departments/ College Fee	Fee
Annual Fee	For all courses	INR 15,000
C	Course Fees and other fees charged by College/ Institute	Fee
	B. Sc. (Hons.) Computer Science) /Bachelor of Multimedia and Mass Communication (BMMMC)/ Five Year Integrated Programme in Journalism/ B.A. (Hons.) Journalism / Bachelor of Management Studies (BMS)/ Bachelor of Business Administration (Financial & Investment Analysis)/ B.Sc. (Hons.) Electronic Science / B.Sc. (Hons.) Nursing (Rajkumari Amrit Kaur College of Nursing) <b>Other than Tibet and SAARC countries</b>	INR 1,80,000
	MBA-IB/ MBA-HRD/ MBA- Full Time/ MBA-BE/ MBA-FM Other than Tibet and SAARC countries	INR 3,00,000
	Master of Computer Application/ M.Sc. Computer Science/ M.Sc. Food and Nutrition/ M.Sc. Nursing (Rajkumari Amrit Kaur College of Nursing) <b>Other than Tibet and SAARC countries</b>	INR 1,20,000
	All other courses (except the above mentioned courses)	As per the fees(s) applicable for Indian Nationals**

<b>Total Fees :</b>	<b>A (one-time)</b> + <b>B (annual)</b> + <b>C (annual)</b>
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*\*Tibetan students are exempted from paying Foreign Students Registration Fee (component A) and Annual fees payable to the Department/ College (Component B). They are required to pay Annual Tuition Fee and other charged by College/ Institute (Component C)*

*Students from SAARC countries and Tibetan nationals pay the course fees same as Indian students for the Courses mentioned in Component C*

*\*\* This includes tuition and other fees which varies between INR 25000 to 60000- depending on the programme of study and the College/Department/Centre.*

- The fees have to be paid in Indian Rupees (INR) only.
- The [fee refund policy](#) is the same as that applicable for the Indian Nationals.

## 16. Accommodation

University of Delhi has one [International Students' House for Men \(ISH\)](#) and one [International Students' Hostel for Women](#) available around the campus

In addition, University of Delhi has [19 Hostels \(some only for women\)](#). Some seats are reserved for foreign students in each of these hostels. The seats in the hostel are allocated according to the merit.

Apart from the above, more than 15 Colleges of the University of Delhi, offer hostel facilities. However, all students may not get a hostel seat due to heavy demand.

The international students who are awarded scholarship by ICCR, New Delhi, the sponsored applicants from different foreign Governments for training and studies, shall be preferred for hostel accommodation on admission to the University as per our agreement with them.



*An offer of admission does not guarantee accommodation. Students may explore options of paying guest accommodation available in the city. The rent for accommodation varies depending upon the facilities provided.*

## 17. Proof of Financial Support

Foreign Nationals must give proof of adequate [financial support](#) for the duration of their study in University of Delhi. The University of Delhi does not have any provision for financial aid for foreign students. It may also be noted that **Proof of Financial support is required only at the time of admission, and is not mandatory at the time of application.**

## 18. Scholarship/Financial Aid

[Indian Council for Cultural Relations \(ICCR\)](#), Government of India offers scholarships to International candidates for their study in India. Their process of scholarship starts through the Indian diplomatic missions abroad at least 6 months before the beginning of the regular admission. The candidates interested may know more about it through:

*Indian Council for Cultural Relations (ICCR) Azad*

*Bhawan, Indraprastha Estate,*

*New Delhi-110002, India*

*Contact no.- (91) 011-23379309, (91) 011-23379310, (91) 011-23379500*

*Website :<http://www.iccr.gov.in>*

*Email: [poisd2.iccr@nic.in](mailto:poisd2.iccr@nic.in)*

**University of Delhi does not have at present any provision for scholarships or financial aid for foreign students.**

## 19. Medical Insurance

It is mandatory for all foreign nationals to get a medical insurance policy along with an evacuation clause\* (wherever mandatory) for admission to any programme in the University of Delhi valid through the entire tenure of their studies in the University of Delhi. It may also be noted that documents of medical insurance are required only at the time of admission, and is not mandatory at the time of application.

*\*An evacuation clause enables a student to claim reimbursement from the insurance agency for his/her evacuation from the country, where he/she is studying, in case he/she has to be sent back to his/her country due to medical reasons.*

## 20. Casual/Part-time Affiliation

❖ Students, who desire to study for a short duration (maximum two semesters) in any Under-Graduate or Post-Graduate or Research Programme not leading to an Award/Certificate/Degree at University of Delhi, and whose parent institute does not have any MoU with University of Delhi may apply for casual affiliation.

❖ Those who wish to come as exchange students may correspond with the Office of International Relations (<http://ir.du.ac.in>) at [dean\\_ir@du.ac.in](mailto:dean_ir@du.ac.in)

❖ Students applying for casual affiliation should be currently enrolled for a Course of study at the University level in their home country.

❖ **A letter of recommendation from the Director/ Head of the University** (where the student is currently enrolled) should be attached with the application. The recommendation should also state clearly whether credit transfer would be required or not.

❖ The Fee Structure for casual students is the same as for Regular Students.

Students desirous of such admission are also required to complete the Online Application Form.



## **21. School of Open Learning (S.O.L.)**

Foreign Nationals from Nepal/ Tibet/ Bhutan or holding PIO/ OCI card or who are currently working in Delhi can apply for School of Open Learning (S.O.L).

For detailed information regarding course and eligibility, please visit:  
<https://sol.du.ac.in/index.php>

## **22. Engineering and Medical Programmes**

This office does not provide admission to Engineering and Medical Programmes in University of Delhi. If you are holding a Foreign Nationality/ Citizenship, you may contact  
<https://www.studyinindia.gov.in/>

## **23. Status of application**

Foreign Nationals who applied to University of Delhi through Foreign Students Registry office can track the status of their application through Online Admission Portal with their registered email-Id and password.

**The University of Delhi has not authorized any agency/ individual/ agent to act on our behalf for admissions.**



# FOREIGN STUDENTS REGISTRY UNIVERSITY OF DELHI

Contact Us:

For admission related queries:

[fsradmissions@du.ac.in](mailto:fsradmissions@du.ac.in)

For other queries:

[office@fsr.du.ac.in](mailto:office@fsr.du.ac.in)