

FOREIGN STUDENTS' REGISTRY (UNIVERSITY OF DELHI)

GUIDELINES FOR ADMISSION TO VARIOUS PROGRAMMES IN THE UNIVERSITY OF DELHI

Introduction

Foreign Students' Registry office is the single window for all the foreign nationals who wish to take admission in University of Delhi in different programmes.

Who is a "Foreign National"?

- a) Candidate who holds a passport/ Citizenship of a country other than India.
- b) Candidate who has an OCI/ PIO Card and also holds a Passport of a country other than India.

Who is not a "Foreign National"?

- a) Non-Resident Indian (NRI).
- b) Indian Citizen whose qualifying examination is from an International Board/ Foreign University.

Filling up of Admission Form:

- a. Candidates seeking admission to the programmes in different colleges/ departments/ centers of the University of Delhi are required to register online.
- b. There is a common Web Portal for the centralized registration of the candidates and a common registration form for admission to all the programmes for foreign nationals in the University.
- c. Online registration details are available on the following admission portal:

<http://fsr.du.ac.in>

- d. As a first time user, candidate shall create the login details by entering the details in "**New User registration**" (At the right bottom of the front page of the portal).
- e. In the "**New User Registration**", candidate shall provide the email-id, which would be used for any future communication with the University for admission purpose.
- f. Candidate shall then create a password (of maximum six characters) of his own choice for online registration purpose. This password does not need to be same as candidate's email account password, which is used to access one's email account.

- g. Applicant shall now log on to the admission portal to fill the online registration form. In the “Registered User Login” section applicant shall enter “registered email-id” as **username** and the “Password”, which the applicant created in point (f) above. The same login information is used every time to login to the applicants’ account.
- h. All columns must be carefully filled as per the programme selected by the applicant. In case the applicant is not required to submit information then relevant column must be filled with ‘**NOT APPLICABLE (N/A)**’
- i. For undergraduate and post-graduate programme, applicant can select a maximum of three programmes. The candidate must ensure that he/she is eligible for the programme, he/she is applying for.
- j. After submission of the online form, a copy of the application must be printed and the candidate must get it attested from concerned embassy/ official as stated on the second page of application form and upload the same for the final submission. In case the embassy refuses to attest the application form a separate certificate must be obtained from the concerned embassy, clearly stating that the candidate is a foreign national.
- k. Hard copy of application along with relevant documents must reach the office of Foreign Students’ Registry within 15 days of online registration.

Submission of Form:

The Applicant can personally submit or send by post the printout of online application form along with copies of the certificates etc., to Foreign Students’ Registry (FSR) office.

Before Submitting the form please check the following:

- a) The deadlines for submitting the form.
- b) All the required documents are enclosed.
- c) Form is attested by the Indian Diplomatic Representative or a responsible Official of the Ministry of Education of applicant’s country or an Official of the applicant’s country’s Embassy / High Commission in India.

Deadlines for submission of the Foreign students application form are also available on Delhi University Web site: <http://fsr.du.ac.in/>

Selection Process:

The Applications are forwarded to the admission committee constituted by the concerned Department/ Faculty for screening the applications of foreign nationals. The committee short lists the applications according to the eligibility requirement, merit, and number of seats.

Candidates may visit **www.du.ac.in** for the detailed information regarding the eligibility requirement, etc.

Schooling from Indian Board & Indian Universities: Those foreign nationals who have appeared for Grade 12th examination from an Indian Board or passed their last qualifying examination from Indian University will come under the category of 5% quota for admission to various programmes.

All foreign nationals with foreign qualifications are required to submit the Equivalence certificate from Association of Indian Universities (AIU) with the application form. AIU address is given below:

AIU House
16, Comrade Indrajit Gupta Marg,
New Delhi-110002, India
Phone: (91)-11-23230059, (91)-11-23232429
Fax: (91)-11-23232131
Email: aiu@del2.vsnl.net.in
Website: <http://www.aiuweb.org>

Note: The admission in any course shall not be granted on predicted scores.

Provisional Admission letter:

Only those applicants who fulfill the eligibility requirements and are recommended for admission by the respective admission committee are issued a provisional admission letter by the Foreign Students' Registry (FSR) office by the end of May. The provisional admission letter is sent to the applicant's Embassy in New Delhi, Indian High Commission in applicant's Home country and a scanned copy of the letter to the applicant's email address. Therefore, applicants are advised to write their email addresses and other details clearly on the application forms. All foreign students should report to the Foreign Students' Registry (FSR) office by the date mentioned on provisional admission letter. In case due to emergency, the candidate is unable to report on the mentioned date, he/she can ask for extension with a formal request sent by email to the office of Foreign Students' Registry before the reporting date.

Arrival:

All foreign nationals who receive a provisional admission letter from the Foreign Students' Registry office to any programme in the University of Delhi should obtain a valid visa and bring all original documents to complete the admission process, without which no admission shall be granted. The visa must be endorsed in the name of the University of Delhi. No other endorsement will be acceptable.

- a) **Student Visa:** Student Visa is required to join Undergraduate Programme, Post-Graduate Programme, Certificate or Diploma Programme, and M. Phil. Programme.
- b) **Research Visa:** Research Visa is required to join Ph.D. Programme.

Admission Formalities:

Candidate is required to report at Foreign Students' Registry office within the prescribed date. He/She undergoes following formalities at FSR office :

- a) Candidate fills the arrival form at FSR office.
- b) Verification of Valid Visa, Visa endorsement, Passport, Original Education Documents, Medical Insurance, English Proficiency Certificate/ TOEFL/IELTS scores, is done by FSR staff.
- c) Candidate is issued Registration Fee slip.
- d) Candidate pays the registration fee.
- e) Reports back to FSR office with fee receipt.
- f) College/ Department is allotted by the FSR office & college admission letter is issued.
- g) Candidate with College admission letter goes to allotted college/department/faculty and finishes all admission formalities of the college/ department.

Transfer & Change of Programme:

No request for any Change of Programme and /or College will be entertained after the completion of admission process.

Hostel Accommodation:

University of Delhi has one International Students' House for Men and one International Students' Hostel for Women.

In addition, University of Delhi has 7 Post-Graduate hostels for men and 4 Post-Graduate hostels for women. Few seats are reserved for foreign students in each of these hostels. The seats in the hostel are allocated according to the merit. However, all students may not get a hostel seat due to heavy demand. Apart from the above, some colleges of the University of Delhi, have hostel facilities.

Fees:

Foreign Students' Registration Fees (One time)

Certificate/Diploma/Under-Graduate Programme (except B. Sc. (Hons.) Computer Science)	INR. 20700*
Post-Graduate Programme	INR. 27600*
M. Phil. or Ph.D. Programme	INR. 34500*
College / Department fees (annual)	INR. 6900* + approx. 15000*
Foreign Students' Fee at College/ Dept. / Faculty (annual)	INR. 6900* + approx. 18000*
B.Sc. (Hons.) Computer Science (annual), other than SAARC countries	INR. 241500*

***The above estimation is as per existing rate of 1USD as equivalent to INR 69. It may change as per the directives from the competent authority.**

Government of India Scholarship:

Indian Council for Cultural Relations (ICCR) offers Scholarships to International candidates to study in India. The candidates interested to apply for this scholarship may contact Indian Council for Cultural Relations (ICCR) for detailed information on address given below:

Indian Council for Cultural Relations (ICCR)

Azad Bhawan, Indraprastha Estate,

New Delhi-110002, India

Contact no.- (91) 011-23379309, (91) 011-23379310, (91) 011-23376315

Website : www.iccrindia.net

Email: iccr@vsnl.com

Medical Insurance:

It is mandatory for all foreign nationals to get medical insurance policy with evacuation clause (wherever mandatory) for admission to any programme in the University of Delhi and also to continue the same during the entire tenure of their studies in the University of Delhi.

English Language proficiency Certificate:

English Language Proficiency certificate or TOEFL score (minimum 70) or IELTS score (minimum 6) is mandatory for foreign students at the time of admission in the University. If the candidate is unable to provide any of these score/ certificate then the candidate is required to appear in the English language Proficiency test (ELPC) which is conducted by the Department of Education, University of Delhi. He/She has to clear Intermediate level course to confirm admission.

Foreign students will need an overall score of 60% or C grade at the Intermediate Level of English Language Proficiency Course (ELPC) with a minimum of score of 14/25 in each skill.

The Score report of ELPC will have 5 different scores: one total score on a scale of 0 -100 and 4 skill scores, each on a scale of 0-25.

The Scores will provide information about the performance in the four skill areas which a student require for success in an academic environment.

Listening - 0-25

Reading - 0-25

Speaking - 0-25

Writing - 0-25

The scores will be valid for a period of 2 years.

This condition is not applicable for students whose medium of instruction is English.

NOTE:

All candidates seeking admission to the University of Delhi are strongly advised not to use the services of third party/ agents/ admission service firms.

The University of Delhi has not authorized any agency/ individual/ agent to act on its behalf and/or to charge any fee from prospective students.

Applications/ inquiries received through middlemen/ third party will not be entertained and will be categorically rejected.